Ysgol Llanhari

Transition Pack

Cymuned – Cymreictod – Cynnydd

3rd of June 2026

YEAR 6 TO 7 TRANSITION 2026

Dear Parent/Carer,

Thank you for choosing Ysgol Llanhari for your child's secondary education. We are very much looking forward to welcoming your child as an official member of 'Teulu Llanhari' in September!

Following this year's successful transition days, your child has had a taste of life at Llanhari along with opportunities to get to know some of the staff and other pupils. We hope that your child has benefited from these experiences and feels confident about starting secondary school in September.

It is important that pupils fully comply with the expectations set for every pupil in the school. This pack outlines these expectations and we kindly ask that you discuss these with your child before he/she starts with us in September. This information has also been shared with the pupils during our transition days.

Medical Information

If there is any medical information that we need to be aware of before the first day that you have not yet shared, please contact Mr John Rivers, Year 7 Progress Leader on post@llanhari.cymru as soon as possible.

Should your child's medical condition require staff to be able to identify him/her immediately in September, then we kindly ask you to send an electronic photo of your child. All parents will be asked to complete a detailed medical form in September.

Times of the Day

School starts at 8.30am and finishes at 3.00pm. Pupils will receive 5 lessons, each 60 minutes long every day, together with pastoral/tutor time at 8.35am. Please note the schedule below:

TIMETABLE		
Registration	8.35	9.00
Lesson 1	9.00	10.00
Breaktime	10.00	10.20
Lesson 2	10.20	11.20
Lesson 3	11.20	12.20
Lunch	12.20	13.00
Lesson 4	13.00	14.00
Lesson 5	14.00	15.00

Necessary Equipment

All pupils are expected to bring the following equipment to school every day:

- Pen
- Pencil
- Coloured pencils
- Eraser
- Sharpener
- Ruler
- Calculator (Scientific if possible)
- Protractor
- Compass

It is a good idea to label all of your child's belongings in order to facilitate the search for missing items.

Mobile Phones and Electronic Equipment

Pupils are allowed to bring mobile phones to school if you as parents/guardians are happy for your child to do so, but the phone must be turned off in lessons and in the corridors and kept at the bottom of the bag. If pupils do not follow this rule, teachers will take their phones and transfer them to the school office, to be returned at the end of the day. The school does not accept responsibility for any mobile phones lost or damaged in or on the way to/from school, or on educational visits.

If a pupil's phone is taken on three occasions within the same half term to the school office, then we kindly ask the parents to come and collect the phone. It will not be returned to the pupil.

Lost Property

Over the past year, the number of items left at school by pupils has increased significantly. An attempt is made to return items to their owners but as most items do not have names on them, it is impossible to return them to the correct owner. You are therefore asked to ensure that each item of school uniform is labelled with your child's name so that it can be immediately identified and returned to your child if it goes missing. Items left by pupils can be found in the school office.

School Transport

Transport to and from the school is arranged by Rhondda Cynon Taf transport department. They will send your child's bus pass to your home address during the summer holidays. **Pupils must have their bus pass on every journey.** Any queries should be directed to:

Rhondda Cynon Taf: 01443 425001

If you intend to collect your child from school by car at the end of the day we ask that you respect other parents who are doing the same and take care of pupils who are leaving the site at 3 o'clock.

Payment Arrangements

The school uses Rhondda Cynon Taf's cashless system in order so that parents can pay for any items that are relevant to the school (eg Uniform, Lunch Money, Trips, Instrumental Lessons, etc). You will receive a login code at the start of the academic year.

Dinner Money

Pupils will receive advice on how to use the canteen's biometric system during the first morning. As it will not be possible for you to make an online payment until your child is on the school register in September, we kindly ask you to provide them with a packed lunch for the first two days. Around £3.50-£4.00 will be enough to buy a lunchtime meal. Toast and refreshments are also served during break times. We encourage all pupils to bring a water bottle to school every day and fill it from the water fountains when necessary.

Please take advantage of the opportunity to claim free school meals if you are entitled to do so. If you are unsure whether your child is entitled to free school meals, or if you would like help with filling in the form, contact the school on post@llanhari.cymru

Weekly menus can be viewed by following the link below:
https://www.rctcbc.gov.uk/EN/Resident/SchoolsandLearning/Schoolcatering/Secondaryschoolmeals.aspx

Instrumental Lessons
It is possible to receive the following instrumental lessons in Llanhari:

Brass (cornet, trumpet, trombone, tuba, French horn, tenor horn, euphonium, baritone)		**Woodwind** (flute, oboe, clarinet, saxophone, bassoon)	**Strings** (violin, viola, cello, double bass)	**Harp** (lever harp, pedal harp)
Piano Keyboard	**Singing**	**Guitar**	**Percussion**	**Drum Kit**
Please be aware that availability can vary from school to school. This may be because your child's school only want us to offer certain instruments or there are not enough pupils wanting to learn. Contact us to find out more.				

If your child has received lessons in the past, you can continue by notifying the Music Department during the first week. More information from the music service about how to register your child is attached to this letter.

See instructions for making payments. (Appendix 1)

School uniform
The Llanhari school uniform guidelines and the Physical Education Department uniform can be found within this transfer pack. We ask that your child complies with these guidelines. (Appendix 2) School uniform can be ordered on Rhondda Cynon Taf's payment system (Appendix 1), and will then need to be collected from the school reception. Please see the letter regarding specific dates for uniform pick up.

For those of you who receive a school uniform and resource grant, this information will be sent to you separately before the end of this term.

https://www.rctcbc.gov.uk/EN/Resident/SchoolsandLearning/FreeSchoolmealsApplyforfreeschoolmeals.aspx

School Link

As the Year 7 Progress Leader, Mr John Rivers will be your contact within the school.

If you wish to discuss any issues relating to your child's school life, do not hesitate to call the school office (01443 237824) or email post@llanhari.cymru with your enquiry. We will respond to your request as soon as possible.

Please be aware that we are unable to guarantee that someone will be available to see a parent/guardian who comes to school without making an appointment in advance.

Senior Leadership Team

Mrs Meinir Thomas	Head Teacher
Mrs Ffion Porter	Deputy Head Teacher
Mr Marc Evans	Assistant Head Teacher
Mrs Cath Webb	Assistant Head Teacher
Mrs Elen George	Assistant Head Teacher
Mrs Elin Hobbs	Assistant Head Teacher
Mr Lloyd Owens	Associated Assistant Head Teacher
Miss Angharad Morgan	Associated Assistant Head Teacher

Progress and Wellbeing Support

Staff	**Role**
Mr John Rivers	Year 7 Progress Leader
Mrs Ellen George	Assistant Head (Welfare and Inclusion) and Child Protection Officer
Mrs Elin Hobbs	Assistant Headteacher and ALNCO and Deputy Child Protection Officer
Mrs Janice Cowan	School Welfare Officer
Mrs Sera Minton	Leader of the Hafan

Communication with parents – Bromcom

In September we will invite you to register for our communication system, Bromcom. All correspondence from the school and external agencies will shared through this website. For convenience, the 'My Child at School' app can be downloaded to your mobile phone.

The app will also show an up to date record of your child's attendance, their timetable, a record of homework tasks together with the number of credit/behaviour points your child has received. You will also be able to notify us of your child's absence by using the app.

We will be in contact to share more details in September.

Learning and Registration Groups
Pupils will be placed in mixed ability learning groups in September considering a variety of factors, including friendship groups, additional needs required and social skills. Your child's registration class will be shared on the last transition day.

Extracurricular Activities
The social aspects of school life are also important. They provide an opportunity for pupils to experience "living through Welsh" and extend their ability in the language by using it in a variety of situations. It develops all facets of the pupil's character and personality while offering experiences and promoting social skills beyond the classroom. A variety of activities are organized during lunchtime and after school, including sports and YEPS activities. We will share more details and a timetable in September. Pupils and parents are often informed of weekly activities on the school's Instagram account.

Ffrindiau Llanhari (Friends of Llanhari)
Our parents and teachers association - 'Ffrindiau Llanhari' is very keen to get your support. This is a great opportunity for you to get to know other parents and school staff while supporting your child and the school. The group plan a number of activities such as discos, musical gigs and quizzes during the year to raise money for the school - contributions which are invaluable to us. Please contact friendsllanhari@gmail.com if you are able to help. If you wish to support in other ways, e.g. sponsorship, marketing, then please contact the school.

Yr 7 Transition Course
We are keen for everyone to join us on the residential course in Cardiff Bay, and spend time in the company of peers and school staff. Pupils greatly benefit from the opportunity to get to know more of their fellow pupils and staff while being involved in a number of fun activities and indeed, start to feel like a true member of the Llanhari family. You have already received a letter explaining more about this trip.

Pastoral Evening
A parents' evening will be held during the first half term giving you the opportunity to meet your child's tutor to receive more information about how your child is settling in at school, and also an opportunity to discuss any concerns with Mr John Rivers, Yr 7 Progress Leader. The date and format of the evening will be confirmed in September.

Follow us!
There are a number of ways to find out what is going on at Ysgol Llanhari from day to day. Information and news is regularly shared on the following social media.
School website: www.llanhari.cymru
Instagram: @ysgol_llanhari

We look forward to welcoming your child as a year 7 pupil and to Teulu Llanhari in September. If you have any questions in the meantime, please feel free to contact us by phone or email.

Yours sincerely,

Mrs Meinir Thomas
Head Teacher

Mrs Ffion Porter
Deputy Headteacher

Mr John Rivers
Progress Leader
Year 7

APPENDIX 1 – ONLINE PAYMENT INSTRUCTIONS

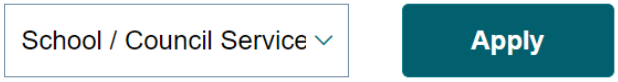
SCHOOL UNIFORM, LUNCH MONEY OR TRIPS

1. Visit the RCT website by entering **RCT Pay it** in the search bar, or use the link below
   https://www.rctcbc.gov.uk/EN/Contactus/Payit.aspx
   Click on ' School Dinner Money'.

2. Scroll down the page and click on 

3. Log in to your account or select 

4. Click on the menu, select Ysgol Llanhari and then press Apply



5. Select your item and add it to the basket (you can add more than one item at a time)
   To pay for school lunches it will be necessary to enter your child's unique number which starts with 5500...

6. Click on the basket at the top of the page and choose your method of payment

INSTRUMENTAL LESSONS

Follow steps 1 to 3 above.

Step 4: On the menu, select 

Follow steps 5 and 6

APPENDIX 2 – SCHOOL UNIFORM

LLANHARI SCHOOL UNIFORM GUIDELINES

- **Ysgol Llanhari black polo shirt**

- **Llanhari's official red Sweatshirt, which includes the school badge**

- **Trousers**
  Black school trousers, straight legged with a loose hemline.
  Tight, 'skinny' trousers , leggings or jeans are not permitted.





- **Skirt**
  Plain black, knee length skirt. The skirt needs to be a sensible length





- **Socks / Tights**
  Black socks with black trousers
  Thick black tights with skirt

- **School Coats**
  A dark black or blue coat. There should not be large logos on the coat. Pupils are not permitted to wear coats in the classroom. Please note that hoodies (which are not school hoodies), are not permitted in school.

- **Shoes**
  Flat black leather school shoes. **<u>Trainers are not permitted</u>**



Pupils are not permitted to wear
- Makeup
- Jewellery (necklace, bracelet, nose studs) apart from ear studs.
- Painted, fake or acrylic nails

- **Hair**
  A natural hair style and colour is expected. Hairstyles should be sensible and suitable for the workplace.

If pupils do not have the correct school uniform, then we will be contacting you as parents to ask for your cooperation to ensure the correct standard of uniform.

PART B - PHYSICAL EDUCATION UNIFORM GUIDELINES

Pupils must ensure they have the correct uniform in every lesson.

- The school's Physical Education shirt

- The school's red quarter zip PE top

- Plain BLACK shorts without a logo. **Short shorts such as Nike Pro shorts are not permitted.**

- Plain black socks or the school's rugby socks for games / extracurricular
- activities

- A pair of shoes suitable for running and games on hard surfaces.

APPENDIX 3 – LOGGIING INTO BROMCOM

TO BE DONE IN SEPTEMBER

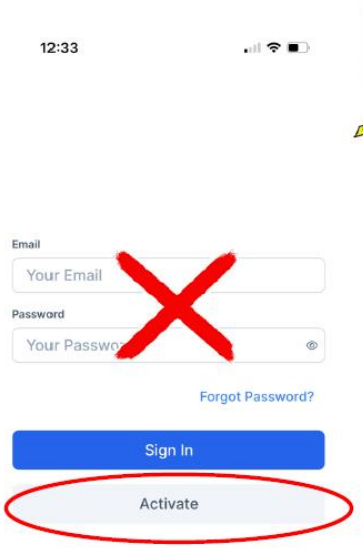
Cam 1/ Step 1:
Ewch i'ch 'App Store' ac ysgrifennu MCAS
Open your App Store and write MCAS
(MCAS -My Child at School)

Cam 2 / Step 2:
Gwasgwch 'Get' i'w lawrlwytho a gwasgu **open**
Press 'Get' to download and then ***open***



Cam 3 / Step 3:
PEIDIWCH A LLEWNI'R MEYSYDD EBOST A CHYFRINAIR
DO NOT FILL THE EMAIL AND PASSWORD FIELDS

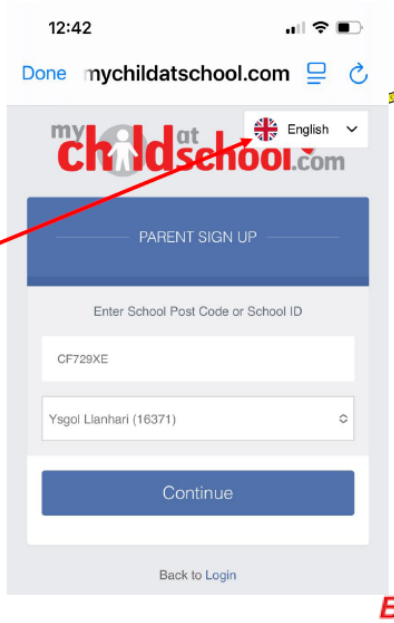
Gasgwch y botwm **'Activate'**
Press the ***Activate*** *button*



Cam 4 / Step 4:
Llenwch god post yr ysgol
Cod Post: CF729XE
Dewis ysgol Llanhari a 'Contiune'

Gallwch hefyd newid i'r iaith
Gymraeg drwy wasgu'r botwm hwn

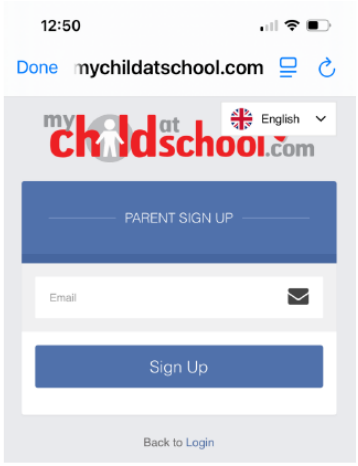
Fill in the postcode for Llanhari
Postcode: CF729XE
Choose Ysgol Llanhari and Continue



Cam 5 / Step 5:

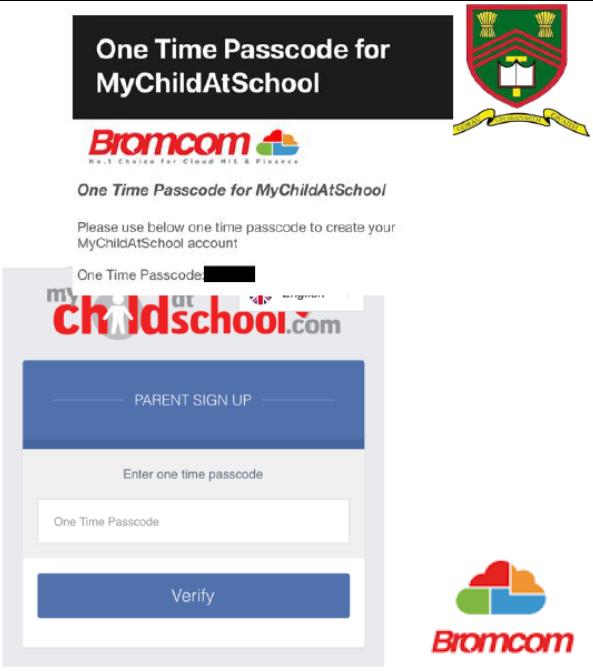
Llenwch eich e-bost
Rhaid i hwn fod yr un fath â'r cyfeiriad e-bost sydd gennym ar gofnod eich plentyn.

Enter your email address.
This has to be the same as the e-mail address we have on your child's record.



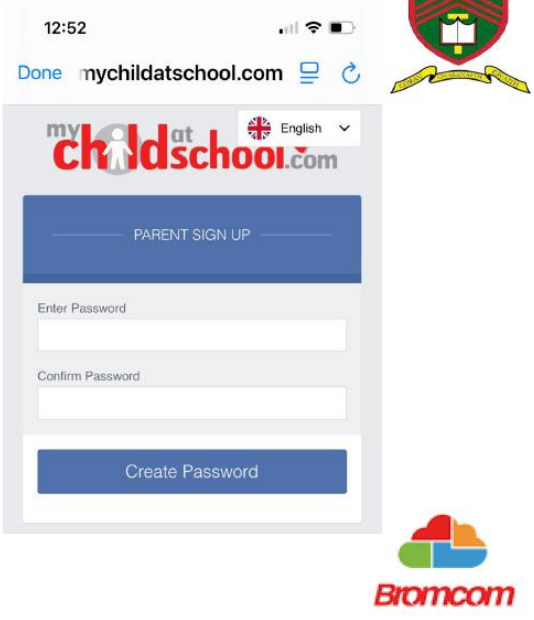
Cam 6 / Step 6:
Byddwch yn derbyn cod un-tro yn syth i'ch e-bost. (gwiriwch y 'junk mail' hefyd!)
Copïwch a gludwch y cod, yna gwasgwch 'Verify'.

You will recieve a one time passcode through email.
(Check your junk mail too!)
Copy and paste the code and press Verify.



Cam 7 / Step 7:
Y cam olaf yw dewis cyfrinair.
Bydd nawr yn gofyn am eich e-bost a chyfrinair. Caewch y porwr we ac ail agorwch yr ap. Bydd yn gofyn am eich e-bost, cyfrinair a chod 5 digid. Mae hefyd opsiwn o ddefnyddio system biometrig.
A dyna ni – chi mewn!

The last step is to choose a password.
It will now ask for your email and password.
Close the web browser and re-open the app. It will ask for your email, password and a 5 digit code. There is also the option of using a biometric system.
And that's it – you're in!



Cam 8 / Step 8:
Os oes gennych chi fwy nag un plentyn yn yr ysgol, cliciwch ar lun y plentyn sy'n ymddangos yn gyntaf (top, chwith) a dylech chi weld gwybodaeth gweddill eich plant.

If you have more than one child at the school, click on the picture of the child that appears first (top, left) and you should see your other children's information.

Bromcom

Wrth drosglwyddo, mae'r ap hefyd wedi symud enwau brodyr a chwiorydd sydd wedi gadael yr ysgol erbyn hyn . Nid yw hyn yn broblem – ond os hoffech i ni dynnu rhain o'r system ym mis Medi, cysylltwch â ni ar yr e-bost isod.
When transferring, the app has also moved the names of siblings who have now left the school. This is not a problem - but if you would like us to remove these from the system in September please contact us on the email below.

Os oes unrhyw broblemau gyda'r ap – plis cysylltwch â'r ebost isod
If there are any problems with the app - please contact the email below

Bromcom

bromcom@llanhari.cymru